

Steven Scott Bradley Jr.

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Education:

Saint Joseph University, Philadelphia, PA

Bachelor of Arts in Communication Studies, May 2020

- Minor in Marketing
- Recipient of Ignatian College Connection Scholarship

Saint Joseph's Preparatory High School, Philadelphia, PA

Diploma, June 2016

Professional Experience:

Hawk Host Tour Captain at Saint Joseph's University, Philadelphia, PA (April 2017-Present)

- Hired by the Admissions Department to serve as a tour guide for prospective families and visitors of the campus. Will be serving as a tour captain for the weekly shifts starting the fall semester of 2018.

Corporate Provider Communications Intern at AmeriHealth Caritas, Philadelphia, PA (June 2017- August 2017, June 2018- August 2018)

- Assisted with development of educational resources for all participating plan providers.
- Reviewed and edited provider guidance materials to ensure consistent, accurate messaging.
- Reviewed 10 affiliated health plan provider websites for consistency and usability.
- Participated on cross functional team to increase provider adoption of electronic funds payment (EFT). Assisted with weekly progress reports that demonstrates provider adoption (Excel), reviewed provider educational resources (Word, Power Point).
- Led team of fellow interns to create recommendations for AmeriHealth Caritas to go green.

PA Member Communications Intern at AmeriHealth Caritas, Philadelphia, PA (June-August 2016)

- Created and maintained reports of member materials and events scheduled throughout the year through the use of Microsoft Office Tools (primarily Excel and Word).
- Proofread reports on incentives being offered throughout the lines of businesses for AmeriHealth.
- Wrote articles/pieces for upcoming member materials on three different subjects: lead poisoning (Fall 2016 Newsletter- Keystone First), post-partum depression (behavioral/physical health promotion), and Internet safety (Healthy Families, Safe Communities).

Leadership Experience:

University Student Senate at Saint Joseph's University, Philadelphia, PA (March 2017- Present)

Student Body Treasurer (April 2019- Present)

- Overlooks the USS Budget in order to ensure money is being spent on various initiatives and events that benefit the entire SJU Student Body.
- Serves as the chair of the Student Budget Allocations Committee (SBAC), ensuring proper financial support for all registered student organizations and clubs on campus.

Black Student Union (BSU) at Saint Joseph's University, Philadelphia, PA (September 2016-Present)

Co-President (March 2019-Present)

- Overlooks full operations of the organization on-campus and ensures that BSU properly serves all current and potential members throughout the 2019-2020 academic year.
- Organized and continually ensuring the entire BSU executive board is operating efficiently as well as making sure they feel properly supported within their respective roles.

Phi Sigma Pi National Honors Fraternity at Saint Joseph's University, Philadelphia, PA (February 2017- Present)

Historian (December 2018-Present)

- Currently serves as the Historian for the Zeta Iota Chapter of Phi Sigma Pi. Primarily in charge of keeping track of the history of events occurring within this current year as well as ones from previous years.
- Captures images and videos of chapter throughout 2019 in order to display end-of-semester collection for the brotherhood.

Extracurricular Activities:

Hawk Rugby at Saint Joseph's University, Philadelphia, PA (August 2016-Present)

- Currently plays for the school's club rugby team on both the 15's and 7's team, with previous experience dating back to my freshman year of high school.

Leader of Fall IGNITE Freshman Retreat at Saint Joseph's University, Philadelphia, PA (November 2018)

- Served as one of the upperclassman leaders for three-day spiritual retreat for freshmen. Led a small